

**Saddle Creek Homeowners' Association
Homeowner Improvement Submittal Form**

Date: _____

Address: _____

Tract / Phase / Lot: _____

Homeowner: _____ Preferred Phone Number: _____

Signature: _____ Mail Plans _____ Pick Up Plans _____

ADC Written Response will be available seven (7) days after scheduled meeting – Verbal responses are not given.

Submittal Requirement Checklist:

_____ Submittal Form and Submittal Fee (if applicable) made payable to: TBD

_____ Four (4) sets of plans and all supporting documents inc: paint samples, and photographs of subject property or area of change and the adjacent homes. **Plans are not accepted via email.**

Improvements being submitted for review (mark all that are applicable):

Structural

- _____ Trellis
- _____ Gazebo
- _____ Patio Cover
- _____ Shed / Storage
- _____ Play Structure
- _____ Other

Landscape/Hardscape

- _____ Front Yard
- _____ Rear Yard
- _____ Hardscape
- _____ Fencing / Walls

Pool/Spa/Water Features

- _____ Pool & Equipment
- _____ Spa & Equipment
- _____ Water Fall
- _____ Fountain

Aesthetic Changes

- _____ Paint / Stucco
- _____ Brick, Stone
- _____ Fascia / Trim
- _____ Shutters / Awnings
- _____ Lighting
- _____ Rain Gutters

Other

- _____ Be Specific
- _____ Solar

Notes for ADC to consider:

Do Not Write Below This Line - This space is for committee use only

Date of Meeting: _____ The Architectural and Landscape Control has determined that the above submittal is:

_____ Approved As Submitted _____ Rejected / Revise & Resubmit _____ Approved with Conditions

ADC COMMENTS: _____

Note: ADC approval does not constitute waiver of any requirements by applicable governmental agencies. Compliance with any governing provision of the law is the Homeowner's responsibility to determine and ensure that such provisions are adhered to. All Submissions are assumed to meet the minimum architectural guidelines. Any variance must be requested in writing.