



ARCHITECTURAL DESIGN COMMITTEE (ADC)

SUMMARY OF APPROVAL PROCEDURES

Orientation Meeting - Allow 2 hours

Orientation discussion between owner/buyer, developer's architectural representative and buyer's architect/designer. At this meeting, the owner/buyer and architect/designer will, if necessary, be given a copy of the Saddle Creek Design Guidelines, Plan Review, and Approval Procedures, shown a sample submission file and given the general guidelines for the preparation of the preliminary design submission. A discussion of the proposed home design and landscape concept will take place. Following this meeting, the architect/designer will prepare all preliminary drawings.

Approval of Preliminary Drawings - Allow 1 hour

ADC meeting for approval of preliminary plans to be attended by architect/designer, contractor (if selected) and members of the ADC. The owner/buyer may attend the meeting if desired. Working drawings should not be started until preliminary drawings have been approved.

Approval of Working Drawings - Allow 1 hour

The purpose of this ADC meeting is to review drawings to ensure their conformity with the approved preliminary submissions. All copies of working drawings must be stamped with Saddle Creek ADC approval prior to submission to the County Building Department for receipt of a permit.

Buyer's name (please print)

Architect's name (please print)

Signature

Signature

Date

Date